



## **Event Code of Conduct**

NCSEA is committed to fostering the exchange of ideas by providing a safe, productive, and welcoming environment for all meeting participants including attendees, staff, volunteers, and vendors. We value the involvement of every member of the community and want all to have an enjoyable and fulfilling experience.

All participants at NCSEA's events are expected to be considerate and collaborative, communicating openly with respect for others, and critiquing ideas rather than individuals. Behavior that is acceptable to one person may not be acceptable to another, so use discretion and good judgment.

**By accepting an invitation to participate in NCSEA's events, by email or online registration, participants agree to abide by the NCSEA Event Code of Conduct.**

### **Expected Behavior**

Acknowledging that the most valuable exchange of information sometimes occurs outside of formal meeting events, all participants are expected to maintain the following behaviors during all official and unofficial/social activities:

- Treat all participants, attendees, NCSEA staff, venue staff, and guests with respect and consideration at all times.
- Be collaborative, recognizing the value of a diversity of experiences, views, and opinions.
- Communicate openly with respect for others, critiquing ideas rather than individuals.
- Be mindful of your surroundings and of your fellow participants. Alert NCSEA or venue staff if you notice a dangerous situation or someone in distress.
- Follow the policies of the meeting venue, hotel, contracted facility, or any other location where your NCSEA affiliation is likely to be displayed.

### **Unacceptable Behavior**

Unacceptable behavior includes but is not limited to:

- Harassment, intimidation, or discrimination in any form.
- Offensive comments, either verbally or through any other communication channel, related to gender, gender identity, sexual orientation, disability, physical appearance, medical condition, body size, race, marital status, religion, national origin, or any other protected characteristic.
- Threats (implied or real) of physical, professional, or financial harm.
- Intentional, uninvited physical contact of any form.

### **Consequences and Reporting**

- Anyone requested to stop unacceptable behavior is expected to comply immediately.
- If you are the subject of unacceptable behavior or have witnessed any such behavior, please report it to NCSEA staff.
- If you experience or witness behavior that constitutes an immediate or serious threat to public safety or a crime, call 911 immediately. Take actions necessary to maintain your own personal safety first.
- NCSEA staff (or their designee) or venue security may take actions deemed necessary and appropriate, including immediate removal from the event without warning. NCSEA reserves the right to report the circumstances to the appropriate authorities, including but not limited to the police.